



Registration Policy for the upcoming school year

Registration begins July 16.

Deferment Policy

Deferment applications will be available in the main office. Completed applications must be received in the main office for review by August 2, 2018, the last day of registration. Approved deferments require 50% percent of the total balance be paid to the cashiers office. If deferment is denied, full payment is required by the last day of registration. Students who receive a Foundation Fellowship Award will not be granted a deferment. All Fall semester deferment payments must be received by October 31st and Spring semester payments must be received by March 31st. If either of the preceding dates fall on the weekend, payments are due the next business day. Students who fail to meet the payment deadlines will be withdrawn from class and denied the option to defer payments for one calendar school year.

Registration & Payment Procedure

- Obtain a billing statement.
 - Take the billing statement to the cashier's office to make initial payment.
 - Return a copy of the receipt to the main office to complete registration.
- *Failure to meet financial obligations by deadline will result in withdrawal from class.*

Non-Registered Students & Extra Curricular Activities

Only registered students will be allowed to participate in any extracurricular activities, sports, and/or clubs. Students who have outstanding balances/debts will not be allowed to tryout and/or participate in extracurricular activities, sports, and/or clubs (*This does not include students who were approved for deferment during the current school year*). Before accepting any additional financial obligations through extra-curricular activities, sports, and/or clubs, all deferred payments must be paid in full.

If you have any questions contact Ms. Smart via email at reshonsi_smart@subr.edu.